

Reitz Union Room Capacities

Revised Summer 2023

The information below is a general guideline regarding room measurements and capacities. Maximum capacity of a room may vary depending on specific needs for an event, such as staging, catering tables, additional tables/chairs for registration or displays, etc. The maximum capacity will be determined by Event Services staff after reviewing all event needs.

LOCATION	DIMENSIONS (approx.)	SQ. FT.	BANQUET	CLASSROOM	CONFERENCE	THEATRE	U-SHAPE
GROUND LEVEL							
G310 - XL	31' 5" x 39' 8"	1268	48	40	28	84	22
G315 - L	25' 10" x 39' 8"	1037	48	20	24	70	20
G320 - XL	34' 11" x 40' 10"	1424	72	40	32	84	24
G325 - L	34' 3" x 29' 4"	986		42			
G330 - XL	34' 3" x 39' 10"	1278	48	28	24	85	20
Chamber		3271		120 (+ 30 theatre)			
LEVEL TWO							
2315 - M	24' 10" x 30' 2"	723				40	
2320 - M	24' x 29' 3"	678				40	
2325 - M	24' 1" x 30' 2"	700				40	
2330 - M	24' 9" x 30' 2"	722	32	12	16	40	12
2335 - L	48' 10" x 23' 2"	1185	56	26	28	99	24
2340 - L	49' 6" x 23' 2"	1199	56	26	28	99	24
2345 - M	21' 3" x 13' 10"	339			16		
2350 - M	23' 5" x 15' 3"	377			16		
2355 - XL	37' 4" x 46' 2"	1742	88	48	36	145	28
2360 - L	25' x 34' 10"	895				50	
2365 - XL	38' x 46' 2"	1782	88	48	36	145	28
Auditorium	60' x 40'	2400				299	
Grand Ballroom	82' x 141'	11562	648	474		952	
Grand Ballroom - 3/4	82' x 105'	8610	400	357		693	
Grand Ballroom - 1/2	82' x 70'	5740	224	240		434	
Grand Ballroom - 1/4	41' x 70'	2870	120	108		196	
LEVEL THREE							
3305 - M	29' 6" x 23' 5"	667					21
3310 - M	32' 2" x 21' 10"	738					21
3315 - XL	31' 6" x 46' 2"	1487	48	48	32	108	26
3320 - XL	31' 10" x 46' 2"	1503	48	48	32	108	26
Rion Ballroom	103' x 85'	8669	288	258		574	
Rion Ballroom - 1/2	51' x 85'	4335	128	120		273	
LEVEL FOUR							
Arredondo Café	92' x 27'	2400	150				
Matthews Suite	36' x 30'	1096	48				